



Change Making Tour Guidelines

1. Description

The Change Making Tour is a new format of international mobility organized by **Non Profit Organisations**. It combines sustainable tourism, volunteering activities and raising awareness campaigns.

Change Making Tour is complementary to **local change-making activities** and should help the organisations to finance and promote them.

Change Making Tour aims at:

- offering quality-learning experience to “Change Making Tourists”,
- providing an understanding of one or more local issues through the interaction with local community and stakeholders,
- Supporting change making through:
 1. The financial support originated by the Change Making Tour itself,
 2. The interaction with the local community,
 3. The local event.

2. Activities

- **Tourism** (max 50%),
- **Local volunteering** (min 40%),
- Meetings with **local community** and **stakeholders** (min 10%),
- To implement at least 4 **Non Formal Education** sessions, including at least one team building at the beginning and evaluation at the end.

3. Local Event

- It is compulsory during the Change Making Tour to implement a local event related to the chosen change-making topic,
- Goals of the event are to:
 1. Raise awareness in the local and international community,
 2. Promote social change,
 3. Foster the network development and involvement of stakeholders.
- There should be at least 5 stakeholders involved,
- There should be at least 15 participants (included the stakeholders) involved,
- It is suggested to involve the press in the event.



4. Before Departure Compulsory Communication

Candidates have to fill a detailed form in order to **assess expectations and profile**.

Detailed description of logistic and activity details: food and accommodation, local transportation, material cost for the construction when needed, administration charge and costs related with the participation in all activities, also the touristic ones.

NOT included: international transport, visa costs, extra personal expenses and travel insurance that are compulsory given the type of travel.

Any **extra cost** and all **negative aspects** should be specified in advance.

Clarify what will be the support for VISA and tickets from Sending and Hosting Organizations.

5. Practical elements

- Duration: min **8** + 2 (travel) days, max **16** + 2 days,
- cost: between **490€** and **990€** per person, around 70 - 85% for the hosting and 15 - 30% for the sending organizations,
- participants: min 5; max 15.

6. Risk management

- Provide contact details of one **contact person** to the hosting before departure,
- Compulsory **insurance**,
- At least 1 **accompanying person** each 8 Change Making Tourists,
- Confirm the Change Making Tour not later than **45 days** before its beginning (if there are not at least 5 Change Making Tourists by 45 days before the departure the Change Making Tour is cancelled).